

### ANNEXURE-A

Sr. No.	Particulars	Description	PDF Attachment
A	1	Name and Address of the Contractor's establishment	
	2	Website address	
	3	Name and address of the Proprietor/ Director/ Partners	
	4	Phone/ Mobile Number and E-mail I.D. of establishment/ person in-charge of contract work	
	5	Name and address of the place/ site where the contract workers are to be employed	
	6	Phone/ Mobile Number and E-mail ID of person in charge of the site	
	7	Copy of MOA/ AOA/ Partnership Deed/ Proprietor's I.D. Proof	*
	8	Form "V" issued by P.E. – Rule 21 (2)	*
	9	Notice of commencement/ completion of contract work- Rule 25 (2)	*
	10	Form IV – Rule 21 (1)/ VII – Rule 29 (2)	*
	11	Agreement with P.E. alongwith rate & no. of workers for which contract has been given	*
	12	Letter of extension of contract period, in case of renewal of license	*
	13	Affidavit/s that wages are being disbursed through account payee cheque/ ECS.	*
	14	Affidavit for legal compliance including condition of license	*
	15	Challan of License Fees /( Late Fees, if any) G.A.R.-7	*
	16	Challan of Security Deposit ( G.A.R.-7)	*
	17	License No. under CLRA Act, 1970	*
	18	Nature of Work for which contract workers are to be engaged/employed	
	19	Registration Number/ Certificate under the Delhi Shops & Establishment Act, 1954	*
	20	PF Code Number	*
	21	ESI Code Number	*
	22	Half Yearly Return- Rule 82 (1)	*
B	1	Name and address of the Principal Employer	
	2	Website address	
	3	Name and address of the Proprietor/ Director/ Partners of P.E. Estt.	
	4	Phone/ Mobile Number of person in-charge of contract work/ site	
	5	Registration Certificate No. under CLRA Act, 1970	*